**2023**

**Senior School**

**Practice and Derived Grade Examinations**

**NCEA and Year 12 IB**

**September 5- 15**

**Student Guide**



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| Logo  Description automatically generated**Study Guidelines** |
| Study Guidelines for Students1. **ALL** examinations require thorough revision, regardless of the subject or your past performance level.
2. Examinations are an indicator of your ability, commitment, preparation and performance on the day.
3. The best way to prepare for examinations is to make your preparation part of your normal practice. It is therefore important to develop academic routines of making study notes at the end of each topic.
4. Senior students have school practice examinations before externals. These examinations should reveal genuine misunderstandings or gaps in knowledge - not a lack of preparation. For many cases, the school’s Practice Examinations are **Derived Grade examinations**. This means the grades act as ‘predicted grades’ if you are absent at the end of the year.
5. All students will need to write **study notes** i.e. summary notes. Your teachers will give you directions on how to write these. It is not only knowledge and facts that require study notes. Even skills/practical tasks that are examined, require summary notes of the steps and procedures required e.g. how to draw a graph; how to interpret a cartoon; how to conduct an experiment etc.
6. Before you start writing study notes, make sure your class notes are **completed** and **up to date**.

 1. Make up a **revision timetable**, spreading your study around your other commitments. Weekends should be included. Calculate how much time you will need to **thoroughly** cover each topic and sub-topic for each subject. Calculate how much time you need from **today**!
2. For effective revision, study in 20-minute blocks with a 5-minute break between each block.
3. Reinforcement is the key to learning your material. You need to thoroughly revise your work multiple times to remember it.
4. Practice what you study under **time pressure** i.e. test yourself, write practice essays, draw practice graphs, do revision exercises and so on. Generally, the more you do the better.
5. In the last few days before your examinations:
* make sure you know when, and where, your examinations are
* make sure you have adequate equipment
* revise what you have already learnt rather than cramming new material the day before your examination
* stick to your normal bedtime and eating routines
* remember everyone gets nervous to some degree
* stop studying 30 - 40 minutes before bed and do something relaxing. Do not take anything to help you sleep.

**Absence during the Examination Period**These examinations will be used to inform the student’s Derived Grades. During the examination period, **students must advise any absence due to sickness to their Head of House by 8 a.m. each day**. On return to school, a doctor’s certificate must be provided. **Where possible** a catch-up may be organised. **Please Note: A Catch-up Examination is not always possible**. Catch up examinations are subject to time frames, rooming and eligibility. Eligibility must be of a **significant nature**. Catch up examinations must occur as soon as possible on the student’s return to the College and must be during the exam period. **If we cannot provide you with a catch up exam, your grade will be recorded as SNA.**The following **are not normally** grounds for a catch-up examination:* stress or anxiety due to having to sit examinations
* minor ailments such as headache.
* self-interest absence due to holiday or involvement in a self-selected competition/event.
* day-to-day family or school-based disturbances
* death or euthanasia of a pet
* If Buses are late, the students will be given extra time. Extra time is not given if they are travelling by car.
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| Student Management During the Practice Examination Period* During the practice examination period, Senior School students **are not required to be at school if they are not sitting an examination.**
* The practice exams will provide, as much as possible, a formal simulation of the external examinations.
* To minimise transportation problems and disruption to the College, practice examinations are organised to coincide with the beginning and end of the College Day to allow students who travel on buses to continue to do so. If your bus is late arriving, please report to your examination room and your supervisor will allow extra time.

**Daily Timetable for NCEA Students. IB Students have a different timetable****8.10 a.m. Supervisors report to examination venue** **8.15 a.m. Students report to Elliot Quad** **8.40 a.m. to 11.40 a.m. Morning Examination Period** **11.40 a.m. Student Lunch Begins** **11.50 a.m. Supervisors report to examination venue** **12 noon Students report to Elliot Quad** **12.20 p.m. – 3.20 p.m. Afternoon Examination Period** * 4. During the practice examination period, the following alternative arrangements will be made:
* Kents Café is closed. Middle School students are welcome to use Saints Café during morning tea and lunch.
* Year 9 and 10 students will have interval and lunch in the **Goodfellow Quad**.
* Elliot Hall Foyer will be out of bounds for non-examination students.
* Bruce House Staff will arrange for the supervision of boarders during their study breaks.
1. Mobile phones, watches or any other electronic devices e.g. iPods, iPads, tablets etc. **must not** be taken into an examination**. NO PENCIL CASES** are allowed into examination rooms. Equipment may be carried in clear plastic bag if required. **No correction fluid.**
2. Apart from water, which must be in a **clear plastic** bottle e.g. pump bottle (**this means no writing or stickers on the bottle**), students are not allowed to bring any other drink or food into the examination.
3. During examinations bags will be stored at the front of the classroom or in Elliot Hall Foyer.
4. According to NZQA policy you can leave the examination early – **but not in the first 45 minutes, or the last 15 minutes. IB students cannot leave in the first 60 minutes or the last 15 minutes**
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**NCEA Practice and Derived Grade Examination Timetable23 September 2022**

**Tuesday 5 September- Morning (8:40am)** **Tuesday 5 September- Afternoon (12:20pm)**

11 HIS 11 MED

12 ESS 12 HIS

12 PHY 12 JAP

13 CHE 13 CHI

13 ESS  13 CLS

 13 DAN

 13 FRE

 13 JAP

 \*JPC- 12 FTX and 13 DVC

**Wednesday 6 September- Morning (8:40am)** **Wednesday 6 September- Afternoon (12:20pm)**

11 ENG, 11ENGT, 11ENGR 11 FRE

12 CHE 11 HEA

13 HEA 11 JAP

 11 SPA

 11 MAO

 12 DAN

 12 ECO

 13 ACC

 \*JPC- 12SCU, 13 SCU, 13FTX, 13 PRD

**Thursday 7 September- Morning (8:40am)** **Thursday 7 September- Afternoon (12:20pm)**

11 BIO 11 GEO

11 CHE 12 HEA

11 PHY 13 BUS

12 MAS 13 MAC

12 MAT 13 MAO

13 GEO

\*JPC- 13 PTG \*JPC- 11 FDT, 12 PHO and 13 BUI

**Friday 8 September- Morning (8:40am)**  **Friday 8 September- Afternoon (12:20pm)**

11 SCIB 11 CHIA

11 SCIC 11 DRA

11 SCIP 12 CHI

12 ACC 12 GEO

12 CLS 12 SPA

12 FRE

\*JPC- 13 FDT \*JPC- 11 PHO

**Monday 11 September- Morning (8:40am)**  **Monday 11 September- Afternoon (12:20pm)**

11 ECO 12 BIO and 12 BIOA

12 ENG, 12ENGT and 12 ENGR 12 MUS

13 HIS 13 MED

 13 PHY

 \*JPC- 11 FTX, 11 PRD and 12 PRI

**Tuesday 12 September- Morning (8:40am)** **Tuesday 12 September- Afternoon (12:20pm)**

11 MCAT (for 11MAA and 11MATE) 11BUS

11 MAS 12 DRA

12 MAC and 12MACE 13 MAS

13 BIO 13 MAT

 \*JPC- 11 PTG and 12 DVC

**Wednesday 13 September- Morning (8:40am)** **Wednesday 13 September- Afternoon (12:20pm)**

11 ACC 11 DAN

11 CLS 12 MED

12 BUS 13 DRA

13 ENG, 13 ENGR and 13 ENGV 13 ECO

 \*JPC- 11 AMG, 11 DGT and 12 PRD

**Thursday 14 September- Morning (8:40am)** **Thursday 14 September- Afternoon (12:20pm)**

11 CHI 11 MAA and 11 MATE

12 MAO

13 SPA

\*JPC- 11 DVC, 12 AMG, 12 COM, 12 PTG \*JPC- 12 DES, 13 AMG, 13 COM

 and 12 FDT and 13 PHO

**Friday 15 September- Morning (8:40am)**  **Friday 15 September- Afternoon (12:20pm)**

Optional Scholarship exams (tbc) 11 PED

\*JPC- 13 DES

 IB Diploma Programme

2023 Year 12 College Examination Schedule

 Rooms L4-7

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| --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **RT** | **MORNING** | **TIME** | **RT** | **AFTERNOON** | **TIME** |
| Tuesday5 SeptDay 4  | **8:30** | Math HL A & A P1 Math SL A & A P1 Math HL A & I P1Math SL A & I P1  | 1h 15m1h 15m1h 15m1h 15m | **12:15** | Psychology SL/HL P1 | 2h |
| Wednesday 6 SeptDay 5 | **8:30** | Languages SL P1Languages HL P1ab Spanish SL P1 ab Mandarin SL P1 | 1h 15m1h 30m1h1h | **12:15** | Languages SL P2(reading paper 1h and listening 45m)Languages HL P2(reading paper 1h and listening 1h)ab Spanish SL P2 ab Mandarin SL P2(reading paper 1h and listening 45m) | 1h 45m2h1h 45m1h 45m  |
| Thursday 7 SeptDay 6 | **8:30** | Chemistry HL P1 Chemistry SL P1 Chemistry HL P2 Chemistry SL P2 | 45m30m1h 30m1h 15m | **12:15** | Geography SL/HL P2 | 1h 15m |
| Friday 8 SeptDay 7 | **8:30** | Business Management SL/HL P1Business Management SL/HL P2 | 1h1h 20m | **12:15** | Economics SL/HL P1 Economics HL P3  | 1h 15m1h |
| Monday 11 SeptDay 1 | **8:30** | English A Literature HL P1 English A Literature SL P1 English A Language & Lit HL P1English A Language & Lit SL P1 | 2h 15m1h 15m2h 15m1h 15m | **12:15** | Physics HL P1 Physics SL P1 Physics HL P2 Physics SL P2  | 1h45m1h 45m1h 15m |
| Tuesday 12 SeptDay 2 | **8:30** | Biology SL P1 Biology HL P1Biology SL P2Biology HL P2  | 45m1h1h 15m1h 45m | **12:15** | History SL/HL P1 History SL/HL P2 Economics SL/HL P2 | 1h1h 30m1h 45m |
| Wednesday13 SeptDay 3 | **8:30** | SEHS SL P1SEHS HL P1SEHS SL P2SEHS HL P2 | 30m45m1h 15m1h 30m | **12:15** | Math HL A & A P2 Math SL A & A P2Math HL A & I P2Math SL A & I P2 | 1h 15m1h 15m1h 15m1h 15m |
| Thursday 14 SeptDay 4 | **8.30** | Visual ArtMusicFilm | 3h3h3h | **12:15** | Catch up examinations  |  |
| Friday 15 SeptDay 5 | **8.30** |  |  |  |  |  |

**RT:** Report time for examination. Morning exams will start at 8.45am and afternoon exams will start at 12.30pm.

**Five minutes reading time is allowed for all papers apart from Sciences Paper 1 (multichoice papers)**

IB Diploma Programme

 2023 Year 13 College Examination Schedule

Rooms 11-13

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **RT** | **MORNING** | **TIME** | **RT** | **MID-MORNING** | **Time** | **RT** | **AFTERNOON** | **TIME** |
| Tuesday5 SeptDay 4 | **08:00** | Languages HL P1 (8:25 reading 8:30-10:00)Languages SL P1 (8:25 reading 8:30-9.45)ab Spanish/SL P1 (8.25 reading 8.30-9.30) | 1h 30m1h 15m 1h | **10:45** | Languages HL P2 (10:55 reading 11:00-12:00)Languages SL P2 (10:55 reading 11:00-12:00)ab Spanish SL P2 (10.55 reading 11.00-12.00)**Reading comprehension**  | 1h1h1h | **1:45** | Languages HL P2 (1:55 reading 2:00-3:00)Languages SL P2 (1:55 reading 2:00-2:45)ab Spanish SL P2 (1:55 reading 2:00-2:45)**Listening comprehension** | 1h45m45m |
| Wednesday 6 SeptDay 5 | **08:00** | Biology HL P1 (8:30-9:30)Biology SL P1 (8:30-9:15)Physics HL P1 (8:30-9:30)Physics SL P1 (8:30-9:15) | 1h45m1h45m | **10.45** | Biology HL P2 (10:55 reading 11:00-1:15)Biology SL P2 (10:55 reading 11:00-12:15)Physics HL P2 (10:55 reading 11:00-1:15)Physics SL P2 (10:55 reading 11:00-12:15) | 2h 15m1h 15m2h 15m1h 15m | **1:45** | Economics HL P1 (1:55 reading 2:00-3:15)Economics SL P1 (1:55 reading 2:00-3:15) | 1h 15m1h 15m |
| Thursday 7 SeptDay 6 | **08:00** | Economics HL P3 (8:25 reading 8:30-10.15) | 1h 45m | **11:15** | Psychology HL P1 (11:25 reading 11:30-1:30)Psychology SL P1 (11:25 reading 11:30-1:30) | 2h2h | **1:45** | History HL/SL P1 (1:55 reading 2:00-3:00)Psychology HL P3 (1:55 reading 2:00-3:00) | 1h1h |
| Friday8 SeptDay 7 | **08:00** | English Lit HL P1 (8:25 reading 8:30-10:45)English Lit SL P1 (8:25 reading 8:30-9:45)English Lang HL P1 (8:25 reading 8:30-10:45)English Lang SL P1 (8:25 reading 8:30-9:45) | 2h 15m1h 15m2h 15m1h 15m | **11:15** | Business Management HL P1 (11:25 reading 11:30-1:45)Business Management SL P1 (11:25 reading 11:30-12:45) | 2h 15m1h 15m | **1:45** | Geography HL P3 (1:55 reading 2:00-3:00)History HL/SL P2 (1:55 reading 2:00-3:30) | 1h1h 30m |
| Monday11 SeptDay 1 | **08:00** | Business Management HL P2 (8:25 reading 8:30-10:45)Business Management SL P2 (8:25 reading 8:30-10:15) | 2h 15m1h 45m | **11:15** | Economics SL/HL P2 (11:25 reading 11:30-1.15) | 1h 45m | **1:45** | Chemistry HL P1 (2:00-3:00)Chemistry SL P1 (2:00-2:45)Physics Clash SL P1Rianna (2:00-2:45) | 1h45m45m |
| Tuesday12 SeptDay 2 | **08:00** | Chemistry HL P2 (8:25 reading 8:30-10:45)Chemistry SL P2 (8:25 reading 8:30-9:45)Physics Clash SL P2 Rianna(8:25 reading 8:30-9:45) | 2h 15m1h 15m1h 15m | **11:15** | Psychology HL P2 (11:25 reading 11:30-1.30)Psychology SL P2 (11:25 reading 11:30-12.30) | 2h1h | **1:45** | Mathematics HL P3 (1:55 reading 2:00-3:00)AA and AI | 1h |
| Wednesday 13 SeptDay 3 | **08:00** | Mathematics HL P1 (8:25 reading 8:30-10:30)Mathematics SL P1 (8:25 reading 8:30-10:00)AA and AI | 2h1h 30m | **11:** |  Geography SL P1 (11:25 reading 11:30-1:00)Geography HL P1 (11:25 reading 11:30-1:45) | 1h 30m2h 15 | **2:00** | Geography HL/SL P2 (2:10 reading 2:15-3:30) | 1h 15 |
| Thursday 14 SeptDay 4  | **08:00** | English Lit SL/HL P2 (8:25 reading 8:30-10:15)English Lang SL/HL P2 (8:25 reading 8:30-10:15) | 1h 45m1h 45m | **11:15** | Biology HL P3Physics HL P3 (11.25 reading 11:30-12.45)Biology SLP3Physics SL P3 (11:25 reading 11:30-12:30) | 1h 15m1h 15m1h1h | **1:45** | Chemistry HL P3 (1:55 reading 2:00-3:15)Chemistry SL P3 (1:55 reading 2:00-3:00)Physics Clash SL P3Rianna (1:55 reading 2:00-3:00) | 1h 15m1h1h |
| Friday 15 SeptDay 5 | **08:00** |  Mathematics HL P2 (8:25 reading 8:30-10:30)Mathematics SL P2 (8:25 reading 8:30-10:00)AA and AI | 2h1h 30m | **11:15** | History HL P3 (11:25 reading 11:30-2:00)Visual Art Music  | 2h 30m3h 3h  |  | Visual Art Music |  |

**RT= reporting time**

**Reading time of 5 minutes for all papers apart from Sciences Paper 1**