



SAINT KENTIGERN

Year 7 Parent Teacher Interview Term 1 2022

Dear Parents and Caregivers

Outlined below is the schedule for the Year 7 Parent Teacher Interview in Term 1. Interviews are an important part of the learning relationship.

Bookings for Parent Teacher Interviews open	9am Wednesday 9 February 2022
Year 7 Parent Teacher Interviews	Tuesday 15 February 3.45pm to 5.45pm Wednesday 16 February 3.45pm to 8.00pm

Bookings will be open for the Learning Conferences to be held on **Tuesday 15 February from 3.45pm to 5.45pm** and **Wednesday 16 February 3.45pm to 8.00pm**. The Year 7 appointments will be held in the Elizabeth McFarlan Centre in your child's classroom and are 15 minutes long.

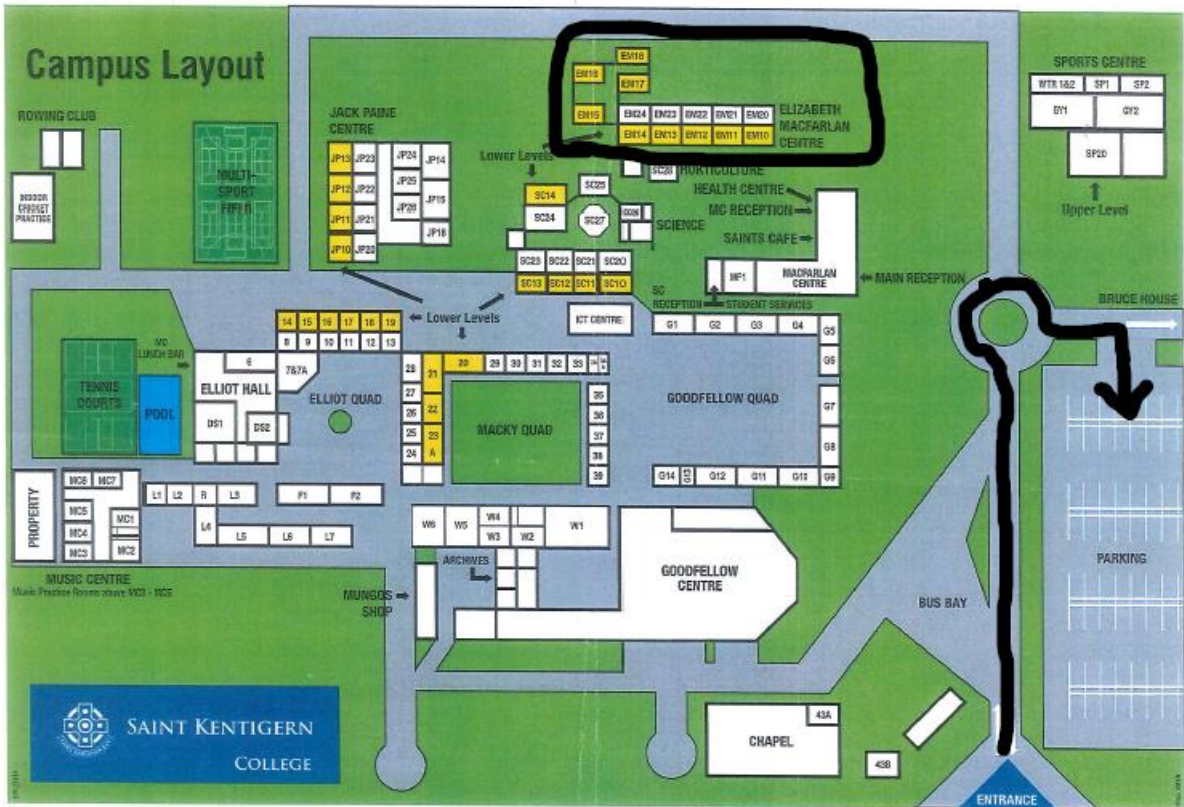
Please note there is only one interview time slot per student. If parents wish to come at separate times, one parent can arrange a meeting for another time by emailing the teacher directly. Students are not required to attend the meeting, however can wait outside.

COVID-19 Requirements

Please wear a mask at all times on the College campus and maintain your social distance. If you have any COVID symptoms or feeling unwell, please stay at home. Please also scan in on the COVID-19 QR code which can be found on the front of the EMC building.

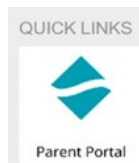
Parking

Please park in the main carpark to your right as you come into the College campus and then walk down to the EMC building.



To Access the Parent Portal to make bookings:

- Go to www.saintkentigern.com
- Click on **Parent OLE Access** and login with your username and password
- When the OLE Home Page opens, click on the Parent Portal icon as shown below.



If you have misplaced your login details, please use the 'Parents, forgotten your password' option below the login fields. When prompted, please enter the email address you provided to the College. Your username and password will be automatically emailed to you.

- To make Parent Teacher Interview Bookings, click on the College Interviews tab as shown below



For any assistance with your booking, [please contact the College Database Office on \(09\) 577 0749](tel:(09)5770749) or email database@saintkentigern.com

Kind regards

A handwritten signature in blue ink, appearing to read 'Chris Bright'.

Chris Bright
Deputy Principal, Curriculum