



SAINT KENTIGERN

23 April 2020

Dear Parents and Caregivers

Thank you for completing the survey and confirming that your child will be attending school during Level 3.

This email is to inform you that your child has been placed in the '**Group 1 Bubble**' with a total number of 10 students in the group. There will be dedicated staff members to supervise this group throughout the day and over the next two weeks as they continue their 'online learning' at school. Please note that siblings have been placed in the same group bubble.

All students are to wear either their Summer or Winter uniform to school, but not a combination of both. Students are allowed to bring earphones to minimise disruption to other students when they might be in a zoom or teams online meeting.

To ensure that we follow health and safety requirements the following procedures have been put in place:

- All students are to be dropped off in the main carpark/bus bay when they arrive and make their way to their designated meeting areas (remembering social distancing). **Group 1** will meet under the **Elizabeth McFarlan (EMC) Pergola** (click here to view the [Elizabeth Macfarlan Centre EMC map](#)). From here a staff member will meet and greet them before going to their classroom.
- Students are not permitted to arrive on campus **before 8am** as staff members will not be available until this time. Students will be required to be collected from the College by **4pm**.
- Students will be sitting at the recommended 2 metres apart in the classroom.
- **Group 1** classes will take place in the Elizabeth MacFarlan Centre in room **EM12**.
- To ensure minimal contact with the other 2 groups we have allocated separate toilet blocks.
- Hand sanitiser will be provided in each classroom.
- There will be separate allocated areas for each group for interval and lunch breaks which will be monitored by staff to ensure that students maintain their social distancing and remain in their group bubbles.
- Students must bring their own drink, morning tea and lunch as our onsite café's will not be open and all drinking fountains are shut down.
- Classrooms and toilets, handrails and door handles will be cleaned and sanitised everyday.
- For parents who are collecting their child after school by car please drive down the road to behind the EMC. Your child will be waiting under the EMC Pergola and will come down to your car when you arrive (staff will be supervising). Students taking the bus will be escorted up to the bus bays in their bubbles.

We are currently working with the bus company to try and make things work as there was only one child on each route. We will email the concerned families by the end of the week with the bus schedule for these students.

COLLEGE

For Boys and Girls in Years 7-13
130 Pakuranga Road, Pakuranga 2010
PO Box 51060, Pakuranga, Auckland 2140
Phone +64 9 577 0749 Fax +64 9 577 0700

BOYS' SCHOOL

For Boys in Years 1-8
82 Shore Road, Remuera 1050
PO Box 28790, Remuera, Auckland 1541
Phone +64 9 520 7682 Fax +64 9 520 7688

GIRLS' SCHOOL

For Girls in Years 1-8
514 Remuera Road, Remuera 1050
PO Box 28399, Remuera, Auckland 1541
Phone +64 9 520 1400 Fax +64 9 524 7657

PRESCHOOL

For Boys and Girls aged 3 and 4
514 Remuera Road, Remuera 1050
PO Box 28399, Remuera, Auckland 1541
Phone +64 9 520 8814 Fax +64 9 524 7657

Please take the time to read through the below guidelines with your child before they return to school on Wednesday 29 April.

[STUDENTS Covid-19 Return To School Guidelines Level 3](#)

[PARENTS and CAREGIVERS Covid-19 Return To School Guidelines Level 3](#)

I would also like to take this opportunity to remind you that students registered must attend school every day. If they are sick or unable to attend for any reason please let us know through the absence text (021 172 6464) or email (skc_absence@saintkentigern.com). A roll will be done each morning before the day commences.

Thank you for your ongoing support and co-operation during this unprecedented time.

Regards



Eric Wall
Deputy Principal
Middle School Pastoral Care



Russell Brooke
College Principal