



26 November 2020

Dear Parents and Caregivers

Back to School Stationery Requirements for 2021

Saint Kentigern College has teamed up with OfficeMax to make Stationery ordering for 2021 easy.

- Order online (details below) or by phoning 0800 426 473.
- **Free Delivery** - for orders over \$46. Choose delivery to home or work at a time that suits you. **Please order your stationery by Friday 22 January to ensure delivery for the first day of school.**
- Save valuable holiday time - shop online from the comfort of your home so your child starts the year with the correct stationery supplies.

* Conditions apply, see myschool.co.nz for details.

How to Order:

- Our College stationery lists are online at www.myschool.co.nz
- Simply search for our College, select your child's class and/or subject lists and follow the instructions on the website.
- Students in Year 8 and 9 will need to order for both Semester 1 and 2 options (these are the subjects you selected online following the Course Selection Process).
- Year 7 students need only choose a core/compulsory stationery pack.
- If you have forgotten the option choices you selected, a list will be available on **the OLE from Tuesday 1 December.**

Go to Reports

 Reports

and click on the icon next to 'Subjects for 2021'.

- Your order will be delivered to the address you specify. If items are out of stock when you place your order they will be put on backorder and delivered to you as soon as they arrive. This will be shown on your delivery docket.
- Print a copy of your order form and retain it for your records. The order number is required should you need to return items e.g. course changes following NCEA results.

COLLEGE

For Boys and Girls in Years 7-13
130 Pakuranga Road, Pakuranga 2010
PO Box 51060, Pakuranga, Auckland 2140
Phone +64 9 577 0749 Fax +64 9 577 0700

BOYS' SCHOOL

For Boys in Years 1-8
82 Shore Road, Remuera 1050
PO Box 28790, Remuera, Auckland 1541
Phone +64 9 520 7682 Fax +64 9 520 7688

GIRLS' SCHOOL

For Girls in Years 1-8
514 Remuera Road, Remuera 1050
PO Box 28399, Remuera, Auckland 1541
Phone +64 9 520 1400 Fax +64 9 524 7657

PRESCHOOL

For Boys and Girls aged 3 and 4
514 Remuera Road, Remuera 1050
PO Box 28399, Remuera, Auckland 1541
Phone +64 9 520 8814 Fax +64 9 524 7657

- Incorrect items can only be returned by contacting OfficeMax Customer Service on 0800 426 473 or myschool.co.nz. Returned items must be in new condition. You will need to quote the order number from your printed order form. Returned goods will not be accepted more than three months after purchase.
- Workbooks are unable to be purchased online. They will be distributed in class and charged to your College account.

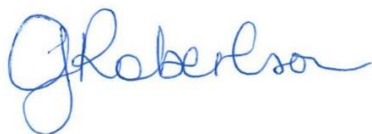
Students in Year 8 should bring **ALL** of their stationery on the first day. All other students are expected to have purchased their stationery but for the first day they are only required to bring in their computer notebook, a lined refill, pencils and pens. Once students receive their timetables they will know what to bring in each day.

If you have any problems with your order you must phone OfficeMax direct on 0800 426 473. Mungos Uniform Shop and the College reception are unable to assist with your OfficeMax orders.

Mungos Uniform Shop will continue to stock basic items such as pens, pencils, refill etc, but will not be stocking any specialist stationery items or work/textbooks (unless noted on the list).

We trust that this system will make the start of the year simple and efficient.

Yours sincerely



Angee Robertson
College Deputy Principal, Curriculum

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