

STUDENT GUIDELINES

SENIOR SCHOOL PRACTICE NCEA & IB EXAMINATIONS

1-12 SEPTEMBER 2025



Saint Kentigern

Study Guidelines for Students

ALL examinations require thorough revision, regardless of the subject or your past performance level. Examinations are an indicator of your ability, commitment, preparation and performance on the day.

The best way to prepare for examinations is to make your preparation part of your normal practice. It is therefore important to develop academic routines of making study notes at the end of each topic.

Senior students have school practice examinations before externals. These examinations should reveal genuine misunderstandings or gaps in knowledge - not lack of preparation. For many cases, the school's Practice Examinations are **Derived Grade examinations**. This means the grades act as 'predicted grades if you are absent at the end of the year.

Tips:

1. All students will need to write **study notes** i.e. summary notes. Your teachers will give you directions on how to write these. It is not only knowledge and facts that require study notes. Even skills/practical tasks that are examined require summary notes of the steps and procedures required e.g. how to draw a graph; how to interpret a cartoon; how to conduct an experiment etc.
2. Before you start writing study notes, make sure your class notes are **completed** and **up to date**.
3. Make up a **revision timetable**, spreading your study around your other commitments. Calculate how much time you will need to **thoroughly** cover each topic and sub-topic for each subject. Calculate how much time you need from **today**!
4. For effective revision, study in 20-minute blocks with a 5-minute break between each block.
5. Reinforcement is the key to learning your material. You need to thoroughly revise your work multiple times to remember it. The key to revision is **connection**. So, think about ordering your notes with colour, diagrams and pictures- visual connections are crucial to memory.
6. Practice what you study under **time pressure**, i.e. test yourself, write practice essays, draw practice graphs, do revision exercises and so on. Generally, the more you do the better.
7. In the last few days before your examinations:
 - make sure you know when, and where, your examinations are
 - make sure you have adequate equipment
 - stick to your normal bedtime and eating routines
 - remember everyone gets nervous to some degree
 - stop studying 30 - 40 minutes before bed and do something relaxing.



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Absence during the Examination Period

These examinations will be used to inform the students' Derived Grades (NCEA) or predicted grades (IB)

ABSENT DUE TO ILLNESS

During the examination period, **students must advise their absence due to sickness to their Head of House by 8 a.m. each day. A doctor's certificate must be provided as soon as possible.** Your Head of House will pass on your sickness to Mrs Robertson (Deputy Principal). **Where possible** a catch-up may be organised as detailed below.

CATCH-UP EXAMINATIONS

A Catch-up Examination is not always possible. Catch up examinations are subject to time frames, rooming and eligibility. Eligibility must be of a **significant nature**. Catch up examinations must occur as soon as possible on the student's return to the College (usually within 2 days of the examination) and must be during the exam period.

If we cannot provide you with a catch-up exam, your grade will be recorded as SNA.

The following **are not normally** grounds for a catch-up examination:

- stress or anxiety due to having to sit examinations
- minor ailments such as headaches.
- self-interest absence due to holiday or involvement in a self-selected competition/event.
- day-to-day family or school-based disturbances
- death or euthanasia of a pet

LATE BUSES

If a bus is late, please report to your examination room as soon as possible and your supervisor will allow you extra time.

IB STUDENTS

Your exams start earlier, to accommodate the range of papers. Please note you will need to make your own way to the College on these days.

****NCEA PRACTICE EXAMS TIMETABLE****

1st to 12th SEPTEMBER 2025

DATE	SESSION	YEAR 11 (LEVEL 1)	YEAR 12 (LEVEL 2)	YEAR 13 (LEVEL 3)
WEEK 1				
Monday 1 Sept	AM 8.40	11 English* 11 English Restricted* 11 English Top*		13 Chinese* 13 History*
	PM 12.20	11 Spanish* 11 Product Design (JPC)	12 Earth & Space Science 12 Physics	13 Japanese* 13 Media Studies* 13 Art Design (JPC)
Tuesday 2 Sept	AM 8.40	11 Classical Studies* 11 Geography	12 Japanese* 12 Art Photography (JPC) 12 Design & Visual Communication (JPC)	13 Mathematics 13 Mathematics – Statistics
	PM 12.20	CAA – Writing (invitation only)* 11 Chinese* 11 Japanese*	12 Business*	13 Drama 13 Product Design (JPC)
Wednesday 3 Sept	AM 8.40	11 Science Core – Genetics*	12 Classical Studies*	13 Design & Visual Communication (JPC)
	PM 12.20	11 Design & Visual Communication (JPC) 11 Food Technology (JPC)	12 French* 12 Te Reo Māori* 12 Art Design (JPC) 12 Art Printmaking (JPC)	13 Biology 13 Te Reo Māori* 13 Art & Printmaking (JPC) 13 Building & Construction (JPC)
Thursday 4 Sept	AM 8.40	11 Commerce with Economics 11 Health Education*	12 Dance 12 Economics	13 Chemistry 13 Earth & Space Science
	PM 12.20		12 Mathematics 12 Mathematics Early Entry 12 Mathematics Calculus 12 Mathematics Statistics	13 Accounting 13 Classical Studies*
Friday 5 Sept	AM 8.40	11 Science – Practical	12 English* 12 English – Restricted* 12 English Top*	
	PM 12.20	11 Te Reo Māori* 11 Art - Painting & Printmaking (JPC) 11 Art – Photography & Design (JPC) 11 Computer Science* (JPC)	12 Geography 12 Media Studies*	

*** INDICATES DIGITAL EXAMINATION**

****NCEA PRACTICE EXAMS TIMETABLE****

1st to 12th SEPTEMBER 2025

DATE	SESSION	YEAR 11 (LEVEL 1)	YEAR 12 (LEVEL 2)	YEAR 13 (LEVEL 3)
WEEK 2				
Monday 8 Sept	AM 8.40	11 French*	12 History*	13 English* 13 English Restricted* 13 English Language & Literature*
	PM 12.20	11 Commerce with Accounting 11 Commerce with Business*	12 Chinese* 12 Health Education* 12 Animation & Motion Graphics*(JPC) 12 Computer Science*(JPC)	13 Economics 13 French*
Tuesday 9 Sept	AM 8.40	11 Science Core - Energy		13 Health Education* 13 Animation & Motion Graphics*(JPC) 13 Computer Science*(JPC)
	PM 12.20	11 History*	12 Food Technology (JPC) 12 Product Design (JPC)	13 Dance 13 Mathematics with Calculus 13 Art Photography(JPC)
Wednesday 10 Sept	AM 8.40	11 Mathematics 11 Mathematics - Early Entry	12 Biology 12 Biology Alpha	
	PM 12.20	CAA Reading (invitation only)*	12 Drama 12 Art Painting (JPC)	13 Physics 13 Fashion & Textiles Design (JPC)
Thursday 11 Sept	AM 8.40	CAA Numeracy (invitation only)* 11 Fashion & Textiles Design (JPC)	12 Chemistry	13 Geography 13 Spanish* 13 Music 13 Music Contemporary
	PM 12.20		12 Accounting 12 Music 12 Spanish* 12 Fashion & Textiles (JPC)	13 Business* 13 Art Painting (JPC)
Friday 12 Sept	AM 8.40			History - Scholarship
	PM 12.20	No exams		

* INDICATES DIGITAL EXAMINATION



Year 13 IB College Examination Schedule 2025

Examinations are held in rooms L2-7 for 13IB only

Mr O'Brien will contact students with clashes



WEEK 1									
DATE	RT	MORNING (2hrs)	Time	RT	LATE-MORNING (1hr 30m)	Time	RT	AFTERNOON (2hrs)	TIME
Monday 1 Sept Day 3	08:15	English Lit HL P1 (8:25 reading 8:30-10:45) English Lit SL P1 (8:25 reading 8:30-9:45) English Lang Lit HL P1 (8:25 reading 8:30-10:45) English Lang Lit SL P1 (8:25 reading 8:30-9:45)	2h 15m 1h 15m 2h 15m 1h 15m	11:15	Geography HL P3 Psychology HL P3 Psychology SL P3 (11:25 reading 11:30-12:30)	1h	1:15	Business Management HL/SL P1 (1:25 reading 1.30-3.00)	1h 30m
Tuesday 2 Sept Day 4	08:15	Economics HL P3 (8:25 reading 8:30- 10:15) Geography SL P1 (8:25 reading 8:30- 10:00) Geography HL P1 (8:25 reading 8:30- 10:45)	1h 45m 1h 30m 2h 15m	11:15	Business Management HL P3 (11:25 reading 11:30-12:45) History HL/SL P1 (11:25 reading 11:30-12:30)	1h 15m 1h	1:15	Biology HL, Physics HL P1a & 1b (ends 3.30) Biology SL, Physics SL P1a & 1b (ends 3.00)	2h 1h 30m
Wednesday 3 Sept Day 5	08:15	Psychology HL /SL P1 (8:25 reading 8:30-10:30)	2h 1h 30m	11:15	Mathematics AA & AI HL P3 (11:25 reading 11:30-12:30)	1h	1:15	Languages HL P1 (1:25 reading 1:30-3:00) Languages SL P1 (1:25 reading 1:30-2.45) AbIn Languages SL P1 (1.25 reading 1.30-2.30)	1h 30m 1h 15m 1h
Thursday 4 Sept Day 6	08:15	Chemistry HL P1a & 1b (8.25 reading 8.30-10.30) Chemistry SL P1a & 1b (8.25 reading 8.30-10.00)	2h 1h 30	11:15	Economics HL/SL P1 Geography HL/SL P2 (11:25 reading 11:30-12.45)	1h 15m	1:15	Business Management HL P2 (1:25 reading 1.30-3.15) Business Management SL P2 (1:25 reading 1.30-3.00)	1h 45m 1h 30m
Friday 5 Sept Day 7	08:15	English Lit SL/HL P2 (8:25 reading 8:30-10:15) English Lang Lit SL/ HL P2 (8:25 reading 8:30-10:15)	1h 45m 1h 45m	11:15	Listening Exams Languages HL P2 (11:25 reading 11:30-12:30) Languages SL P2 (11:25 reading 11:30-12:15) AbIn Languages SL P2 (11:25 reading 11:30-12:15)	1h 45m 45m	1:15	History HL/SL P2 (1:25 reading 1:30-3:30)	2h

RT= reporting time



Year 13 IB College Examination Schedule 2025

Examinations are held in rooms L2-7 for 13IB only

Mr O'Brien will contact students with clashes



WEEK 2									
DATE	RT	MORNING	Time	RT	LATE -MORNING	Time	RT	AFTERNOON	TIME
Monday 8 Sept Day 1	08:15	Biology HL P2 Physics HL P2 (8:25 reading 8:30-11:00) Biology SL P2 Physics SL P2 (8:25 reading 8:30-10:00) SEHS HL P1 SEHS HL P3 (8:25 reading 8:30 10:45)	2h 30m 1h 30m 1h 1h 15m	11:15			1:15	Reading Comp Exams Languages HL P2 (1:25 reading 1:30-2:30) Languages SL P2 (1:25 reading 1:30-2:30) AbIn Languages SL P2 (1:25 reading 1:30-2:30)	1h 1h 1h
Tuesday 9 Sept Day 2	08:15	Chemistry HL P2 (8:25 reading 8:30- 11:00) Chemistry SL P2 (8:25 reading 8:30 10:00) SEHS HL P2 (8:25 reading 8.30-10:45)	2h 30m 1h 30m 2h 15m	11:15			1:15	Mathematics AA & AI HL P1 (1:25 reading 1:30-3:30) Mathematics AA & AI SL P1 (1:25 reading 1:30-3:00)	2h 1h 30m
Wednesday 10 Sept Day 3	8.15	History HL P3 (8.25 reading 8.30-11.00)	2h 30m	11:15		1h	1:15	Economics SL/HL P2 (1.25 reading 1:30-3:15)	1h 45m
Thursday 11 Sept Day 4	08:15	Mathematics AA & AI HL P2 (8:25 reading 8:30- 10:30) Mathematics AA & AI SL P2 (8:25 reading 8:30- 10:00)	2h 1h 30m	11.15			1:15	Psychology HL/SL P2 (1:25 reading 1:30-3.30)	2h
Friday 12 Sept Day 5	08:30	PORTFOLIO DAY Visual Art Music Film							

RT= reporting time



Year 12 IB College Examination Schedule 2025

Examinations are held in Elliot Hall



WEEK 1						
DATE	RT	MORNING	TIME	Read T	AFTERNOON	TIME
Monday 1 September Day 3	08:15 R: 8.25 W: 8.30	English A Language & Lit HL P1 English A Language & Lit SL P1	2h 15min 1h 15m	1:40 R: 1.55 W: 2.00	Math HL A & A P1 Math SL A & A P1 Math SL A & I P1	1h 30m 1h 1h
Tuesday 2 September Day 4	08:15 R: 8.25 W: 8.30	Languages HL P2 (x Chinese) Languages SL P2 ab initio Languages SL P2 (reading 1h + listening 45m) Chinese HL P2 (reading 1h + listening 1h) Chinese SL P2	1h 45m 1h 45m 1h 45m 2h 1h 45	1:40 R: 1.55 W: 2.00	Languages HL P1 Languages SL P1 ab Languages SL P1 Chinese HL P1 Chinese SL P1	1h 30m 1h 1h 1h 30m 1h 15m
Wednesday 3 September Day 5	08:15 R: 8.25 W: 8.30	Chemistry HL P1 (a+b) Chemistry HL P2 Chemistry SL P1 (a+b) Chemistry SL P2	1h 1h 30m 45m 1h 15m	1:40 R: 1.55 W: 2.00	History SL/HL P1 History HL P3	1h 50m
Thursday 4 September Day 6	08:15 R: 8.25 W: 8.30	Business Management SL/HL P1 Business Management SL/HL P2	1h 1 h 20m	1:40 R: 1.55 W: 2.00	Economics HL P1 Economics SL P1	1h 15m 1h 15m
Friday 5 September Day 7	08:15 R: 8.25 W: 8.30	Psychology SL/HL P1	2h	1:40 R: 1.55 W: 2.00	Economics HL P3	1h
WEEK 2						
Monday 8 September Day 1	08:15 R: 8.25 W: 8.30	Physics HL P 1 (a+b) Physics H L P2 Physics SL P 1 (a+b) Physics SL P2	1h 1h 30 45m 1h	1:40 R: 1.55 W: 2.00	Math HL A & A P2 Math SL A & A P2 Math SL A & I P2	1h 30m 1h 1h
Tuesday 9 September Day 2	08:15 R: 8.25 W: 8.30	Biology SL P1 (a + b) Biology HL P1 (a + b) Biology HL P2 Biology SL P2	1h 1h 1h 30m 1h	1:40 R: 1.55 W: 2.00	Computer Science HL P1 Computer Science SL P1	2h 2h
Wednesday 10 September Day 3	08:15 R: 8.25 W: 8.30	SEHS* SL P1 SEHS HL P1 SEHS SL P2 SEHS HL P2	45m 1h 1h 15m 1h 30m	1:40 R: 1.55 W: 2.00	Economics SL P2 Economics HL P2	1h 45m 1h 45m
Thursday 11 September Day 4	08:15 R: 8.25 W: 8.30	History SL/HL P2	1h 30	1:40 R: 1.55 W: 2.00		
Friday 12 September Day 5	08:15 R: 8.25 W: 8.30	IB PORTFOLIO DAY... Visual Art Music Theatre Arts	tbc	1:40 R: 1.55 W: 2.00	Visual Art Music Theatre Arts	tbc

RT: Report time for examination

Five minutes reading time is allowed for all papers apart from Sciences Paper 1 (multichoice papers)

SEHS= Sport Exercise + Health Science