

2024

STUDENT EVACUATION PROCEDURES

SAINT KENTIGERN COLLEGE



Saint Kentigern

Choose
to believe

ONE OUT, ALL OUT

ONE BUILDING OUT, ALL BUILDINGS OUT - IN AN EVACUATION

When we evacuate any building at the College, **ALL BUILDINGS** are **EVACUATED** as many of our buildings are clustered close to each other

- The most common reason for an evacuation is a fire alert.



EVACUATION SIGNAL

WHAT TO LISTEN FOR

The continuous ringing of bells, or siren, or in some buildings a voice over alarm.



EXIT THE BUILDING/AREA IMMEDIATELY

AS SOON AS YOU IDENTIFY IT IS AN EVACUATION

- Exit and go to the safe assembly point
- Don't go into buildings to gather up your belongings
- If your bag is next to you, you may take it - so long as it doesn't inhibit your (or others) safe movement or slow you down from getting out of the building



GO TO THE EVACUATION ASSEMBLY POINT

THE FIELD OPPOSITE EMC, ADJACENT TO T-BLOCK

- Walk calmly
- Walk around buildings using the road footpaths - not through buildings, not directly alongside buildings.
 - We want to avoid queues of people fitting in small spaces
 - We want everyone to be aware of scenarios like a window exploding outward to think about how far is safe from buildings
 - It may mean taking the long way by using roads - better to be safe than rush.



EVACUATION ASSEMBLY POINT

THE FIELD OPPOSITE EMC, ADJACENT TO T-BLOCK



Saint Kentigern

Choose
to believe

AT THE EVACUATION ASSEMBLY POINT

THE FIELD OPPOSITE EMC, ADJACENT TO T-BLOCK

ON THE FIELD

- Keep voices down
- Follow the instructions of teachers
 - You may be asked to line up by Tutor Group & House
 - Roll call is not required - Building Wardens (staff trained) check buildings to ensure no one is inside.
 - Remain on the field until you are given instruction otherwise
 - Dependent on the emergency, and the time it takes to confirm everyone is gathered, the time on the field will vary



WHAT IF IT IS RAINING

YOU STILL NEED TO ASSEMBLE ON THE EVACUATION FIELD

- Building Wardens and teachers won't necessarily know what and where the emergency is at the time everyone is assembling
- We need to be able to communicate to everyone
- If the site manager advises it is safe to move and assemble in the Gyms to shelter from the rain, then you will be given instruction to move to the Gyms and assemble in House areas.
- Until such a time, you need to assemble on the field



BE READY

THERE IS A PRACTICE EVACUATION IN THE COMING WEEK

Hover over the image below, then click play to watch the evacuation video

What to do in an
evacuation



EVACUATION ASSEMBLY POINT

THE FIELD OPPOSITE EMC, ADJACENT TO T-BLOCK



Saint Kentigern

Choose
to believe