

LOCK DOWN PLAN

AN EVENT OCCURS OUTSIDE OF THE COLLEGE BUILDINGS WHICH POSES AN IMMEDIATE THREAT TO STUDENTS OR STAFF AT SAINT KENTIGERN COLLEGE

A LOCK DOWN IS INDICATED BY A REPETITIVE VOICEOVER SAYING “LOCK DOWN”

LOCK DOWN PROCEDURES ARE INITIATED AND POLICE ARE ADVISED **(1) 111**

TEACHERS TO CLEAR ALL TOILETS, HALLWAYS, STAIRWELL(S) AND OTHER ROOMS THAT CANNOT BE SECURED

GO INSIDE OR STAY INSIDE - KEEP STUDENTS CALM, ON THE FLOOR AND AWAY FROM DOORS AND WINDOWS

LOCK DOORS AND WINDOWS. DO NOT OPEN UNTIL THE LOCK DOWN IS DECLARED OVER

IF BLINDS ARE ON WINDOWS, ENSURE UNOBSTRUCTED TO ALLOW FOR VISUAL INSPECTION

BE AWARE THAT FURTHER INFORMATION MAY TAKE SOME TIME - BE PATIENT

SMT OR MEMBER OF THE EMERGENCY SERVICES WILL ANNOUNCE ALL CLEAR