



SAINT KENTIGERN

Monday 27 March 2023

Pānui for Whānau and Students – ASB Polyfest 2023 - Monday 3 April

Tēnā koutou katoa,

As we near stage time here are some things to make sure you have ready to better prepare you for the day. Being our first time to a Polyfest competition please take note of this pānui.

1. ALL your assessments need to be completed before performance day. If you have an assessment on the day please let us know **now**.
2. Make sure you know all your words, actions and movements to all the items in the bracket before stage time.
3. On the day you are responsible for your spaces you are getting ready in. Keep your spaces clean and tidy to help reduce the need for a big clean up afterwards.
4. Have a gear bag to put your clothes into and any extra stuff you may have. Again, it is your responsibility!
5. Your Formals need to be pressed and your shoes need to be polished – do this the day before.
6. READ the PROGRAMME FOR PERFORMANCE DAY and get familiar with where and what we are doing. It is going to be your saving grace.
7. Make sure you have everything that you need on the Gear List do not wait for the day.

Pānui for Whānau

After reading through the pānui, please complete the [permission form found here](#) by Wednesday 29 March.

If you are available to help in any way and especially on the day, please let us know so that we can factor this in.

If you are wanting to attend in person to support your child/ren, please purchase your tickets online tickets are limited so be quick. We are in Division 3 and are performing on Monday 3 April.

After the performance, your child can be picked up from school or the Polyfest. You can also choose if they stay for the prizegiving or leave straight after the performance. Please indicate on the permission slip the location and time that you will pick your child up.

For those of you who cannot attend. Please note the performance is going to be televised and live streamed on Whakaata Māori.

GEAR LIST

BOYS	GIRLS
Black undies	Taonga & earrings
Taonga	Own make up
Own Black liner (optional)	Own Baby wipes
Own Baby wipes	Deodorant
Deodorant	Black tights (optional)

COLLEGE

For Boys and Girls in Years 7-13
130 Pakuranga Road, Pakuranga 2010
PO Box 51060, Pakuranga, Auckland 2140
Phone +64 9 577 0749

BOYS' SCHOOL

For Boys in Years 0-8
82 Shore Road, Remuera 1050
PO Box 28790, Remuera, Auckland 1541
Phone +64 9 520 7682

GIRLS' SCHOOL

For Girls in Years 0-8
82 Shore Road, Remuera 1050
PO Box 28790, Remuera, Auckland 1541
Phone +64 9 520 1400

PRESCHOOL

For Boys and Girls aged 3 and 4
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MONDAY 3 APRIL - PROGRAMME FOR PERFORMANCE DAY

Time	Where	What	Who	Notes
6.30am	Arrive at school	Make sure you have everything that you need and take into W6	ALL	Make sure stations are ready for dressing and moko Rolling Breakfast is sorted
6.45am	W6 Te Reo Māori Classroom	Karakia Mihimihi Whakatau	ALL (Need parent helpers)	B&E McMuffins Hash browns Breakfast Sausages Warm drinks Cereals
7am		Rolling Breakfast Prepped and ready from 7.45am	Group Helpers to get stations ready	Rope to line the stage Gear - putatara Guitars tuned
7.45am-10am		<ul style="list-style-type: none"> - Gear up into uniforms - Moko - Hair & make up - Individual or small group practices 	Girls Boys Girls	PE Jackets to wear over kākāhū Slip on shoes Boys to have PE track pants or PE shorts
		<ul style="list-style-type: none"> - ROLLING BREAKFAST 	ALL – when you are not getting ready go over words and actions to items	Be mindful that school is on and we need to monitor noise levels in Macky Quad. Parent helpers to make lunch rolls, muesli bars and fruit packs for Due Drop
			ALL	Eat before you get your moko on your face
10.30am		Clean & Set up classroom for relief classes Load gear into trailer		Students to keep their spaces tidy Boys to load gear Vans to be parked by W6 Piper to be ready at W6
10.45am		Bus arrives Load on to bus roll call as you enter		INTERVAL time for school Head over to the bus bay together with your buddy Teacher to take the roll call Van Driver 1 – (trailer) Van Driver 2 -
11am	Depart school	Last check on the bus Performers Passes/ Van passes Media Passes / Tutor & Supporter passes given out		Drivers in Vans waiting in Bus Bay ready to depart

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11.30am	Arrive at Due Drop	<ul style="list-style-type: none"> - Unload bus quietly, focussed and looking straight ahead - Go into Holding room - Unload guitars, gear, storage containers and food & water from trailer - Mental prep for stage 	Performers and Tutors with Back stage supporters ONLY	Gate 3 Entrance Bus and Vans Water and rolls
12pm	Practice room 2	Group photo Voice warmups Stage movements Leaders focussing in	Performers, guitarists and Tutors ONLY	Backstage supporters to ensure Holding Bay is tidy and ready for when students finish their performance
12.40	Move to side of stage	No talking No looking around Keep focussed Go through the bracket in your head Mentally prepare for the first item	Performers and Guitarists Tutors to move to side of stage or to allocated seating area Media person to go to allocated platform to film	Keep Kaihaka calm
12.45	Stage	Performance	Live streamed by Māori TV	Provide link for those who remain at school
1.15pm	Changing room	Karakia tuku whakawhētai Get changed out of performing gear Clean up Holding room	Performers, Guitarists and Back stage supporters ONLY	Make sure everything is cleared out and there is no rubbish
1.30pm	Meet Outside by pou	Dressed in Formals Photos with whānau and schools	ALL	Representing the school and to remember our school values. Present to others our best selves.
2pm	Kai area	Kaitahi Pre ordered kai Kōrero with whānau and kaihaka	Performers, Tutors, Guitarists and Back stage supporters will be provided with kai.	Be respectful and grateful always

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			Whanau to make own arrangements	
3-5pm		Watching and supporting other schools Students may leave with parents	Staff will be checking where students who remain.	Formals must be immaculate and behaviour equally the same. Students to be collected need to be checked off by a Whaea Jas ONLY
5pm	Prizegiving	Leaders to go on stage Those left at the venue are to sit together to the left of the stage	Kaitātaki to go on stage Kaihaka and supporters to sit together.	Check your uniform and others next to you. We will do Te Ngeri a Kawiti as our haka tautoko for 1 st place getters so be prepared.
6pm	Depart Due Drop	On school vans Or with Parents	ALL	Final Checks of who will be on the vans back to school.
6.30pm	Arrive back at school	Unload trailer of uniforms and gear back into W6 Return vans and trailers Karakia Whakamutunga		Everyone to help please – Do not wait to be asked.
7pm	Depart school	Home time.		

If you have any queries, please email bridgit.larsen@saintkentigern.com. If you prefer a phone call just email with your phone number and Bridgit will call you back.

Ngā mihi

Jasmine Martin and Bridgit Larsen

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